



शादी 21 डॉट कॉम

Wedding Planner			
	Tasks	Date	Detail
	✓ Engagement		
1	Announce your Engagement/ Roka/Saggai date & time		
2	Select Venue for Engagement		
3	Create Close Relative & Friend List		
4	Book Caters, Photographer, DJ, Sweets		
5	Book/Arrange transportation of Engagement Party		
6	Book Pandit		
7	Purchases Engagement Rings		
8	Select Dress		
9	Gift for Bride/Groom, Father/Mother, Brother/Sister or Close Relative		
10	Purchases Fruit & Sweets		
	<b>Wedding</b>		
1	Start a notebook/file folder for wedding planning		
2	Choose a wedding date		
3	Choose pre-wedding dates for other programs like sagan/music night		
4	Select wedding type - formal/informal, big/small		
5	Select a color scheme for wedding (optional)		
6	Finalize budget		



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	Tasks	Date	Detail
7	Finalize 3 guest list a) 100% sure guest b) 50% sure guest c) 10% sure guest		
8	Make Venue Booking as per your budget / availability a) Hotel b) Banquet c) Farm Houses d) Parks e) Clubs f) Social Community Center/ Dharamshala		
9	Apply for passports/visas for Honeymoon		
10	Book Railwayticket/Airticket/Car/Hotel for Honeymoon		
11	Book Photographer/Videographer		
12	Finalise Food/Catering menu (You can select from Shaadi21.com)		
13	Book Caters		
14	Book appointments with beautician / mehndi		
15	Book Band/Ghodi/Shehani/Dhol/Palki		
16	Book Performer like singers, instrumental orchestra (Optional)		
17	Menu for welcome/breakfast/lunch/dinner/cocktail hours for guest		



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	Tasks	Date	Detail
18	Book Cook/Waiter/Driver for 2-3 days as per requirement		
19	Book DJ/Light/Power Backup		
20	Book Flowers		
21	Book Pandit		
22	Book transportation for Wedding Day		
23	Design and print formal invitation card / website		
24	Book Jewelry		
25	Mail & Address invites		
26	Confirm numbers to caterer		
27	Purchase bride's/groom dress/shoes/accessories		
28	Update wedding website with events		
29	Register for gifts		
30	Ensure family hotel reservations are completed		
31	Confirm all booking		
32	Schedule dental appointment/whitening		
33	Book dance classes		
34	Book appointment for final hair cut and color		
35	List of must-play (and must not play) songs		



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	Tasks	Date	Detail
36	Plan where to dress on the day		
37	Complete Bride Bags		
38	Finalize seating plans		
39	Pack clothes & Gifts		
40	Assign responsibilities for people at the wedding		
41	Confirm transportation ceremony/reception		
42	Enjoy your special day!		
43	Update Wedding Photograph on Website.		
<b>Others</b>			
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